

Trust Admissions Policy

Trust Policy	
Monitoring	Frame of engagement
Member of Staff Responsible	Executive Principal
Consultation Parameters	Trust Board Local Authority
Date of Policy	September 2018
Review Cycle	Annual (start of academic year)
Website	Yes
Date of Website Upload	June 2018

School Level Policy	
Statutory Policy	
Member of Staff Responsible	Headteacher
Review Cycle	Annual (start of academic year)
Approval	Changes to be consulted on and where no changes are made, consultation is required every 7 years. LGB to recommend policy or changes to annual arrangements to Board of Trustees for Approval.
Legislation	Section 88C of the School Standards and Framework Act 1998. School Admissions (England) Regulations 2012.

Introduction

This policy has been agreed by the Board of Trustees; the principles herein are understood by each of the local governing bodies within the MAT, and are reflected within their own Admission policies. For the individual schools' Admission Policies, please go to their respective web-site. As legally constituted academies all schools in the Trust are their own admissions authority.

Guiding principles governing the content (for all schools). See www.gov.uk – academy admissions for Guidance

1. All academies in the MAT conform to the Admissions Code 2014 which sets out the statutory framework of admissions.
2. Each academy determines its own admissions policy, according to its individual context, which will be recommended by the Local Governing Body for approval to the Board of Trustees.
3. The Trust will continue to work with individual academies' Local Authorities to enable both transparency and a mutual understanding of the contexts of each school and the overall admissions challenges within the authority (relevant to each school).

Defined roles

Trustees: Adopt this policy and monitor admissions discussions at Local Governor Board (LGB) level.

Local Governing Bodies: Undertakes consultation, publishes admissions and determines arrangements as required in accordance with the School Admissions and Appeals Codes. The LGB also makes arrangements for determining admissions and hearing admission appeals. Presently this is managed through a Service Level Agreement with the local authority.

Executive Principal: Provides oversight and support of the implementation of the admissions arrangements across the Trust, as well as briefing LGBs and Trustees on contextual matters relating to admissions.

Head of School: Provides direction to the Local Governing Body as to requirements under the School Admissions and Appeals Codes, ensures compliance with the Trust-wide policy, makes arrangements for determining admissions and hearing admission appeals and ensures participation in the fair access protocol and local admissions forum.

Schools' admissions policies, along with this policy, form an Annex to the Funding Agreement between the individual academies and the Secretary of State. Any changes to the arrangements set out in individual school's admission policy, with the exception of setting a Published Admission Number higher than the agreed admission number for a specific year, must be approved in advance by the Secretary of State. (Schools within the Trust are not required to consult on maintaining or increasing their PAN.) The academies will work closely with their respective local authorities, that latter of which ensures that the Independent Appeal Panel acts in accordance with all the relevant provisions of the statutory codes of practice (the School Admissions Code of Practice and the School Admissions Appeals Code of Practice) as they apply at any given time to maintained schools and with the law on admissions as it applies to maintained schools. Reference in admission law and in the code to admission authorities shall be deemed to be references to the LGB of the Academy. Individual academies will take part in the Admissions Forum set up by local authorities and have regard to its advice and will participate in the coordinated admission arrangements operated by the L.A. Notwithstanding these arrangements, the Secretary of State may direct any academy to admit a named student on application from that student.
